

## STAFF RECRUITMENT

NFPAS is in a unique position to help with the recruitment of CEO, finance, payroll and administrative staff. We can take the worry and stress out of the whole process.

We have many years of background experience dealing with not-for-profit organisations and we understand the specific staffing needs of the sector.

The services we offer in this area (detailed in full below) range from a total package (start to finish recruitment) to partial assistance only e.g. sitting in on an interview panel.

### Services include

- Job & Person Specifications
- Job Advertisements
- Review of Applications & Resumes
- Interviewing of Candidates
- Referee Checking
- Skills Testing
- Personality Testing
- Employment Contracts
- Remuneration Package Advice

**If you'd like more information please contact Brenton Cox on  
0401 852 807 or via the options listed below.**